

PLSO BOARD OF DIRECTORS MEETING

January 13, 2007

DRAFT

CALL TO ORDER

The meeting was called to order by Chair Dan Linscheid at 9:00 a.m. at the Valley River Inn, Eugene, Oregon. Introductions followed.

Officers Present:

- Chair Dan Linscheid
- Chair-elect Paul Landau
- Past Chair Pat Gaylord
- Executive Secretary Ed Graham

Board Members Present:

Chris Yotter-Brown	President	Central
Daniel Wobbe	President-elect	Central
Clell Goodwin	President	Midwest
Jonathan Oakes (excused)	President-elect	Midwest
John Putnam	President	Pioneer
Gary Anderson (for Paul Galli)	President-elect	Pioneer
James Hibbs	President	Rogue River
Logan Miles	President-elect	Rogue River
Mason Marker	President	South Central
Jack Butler (excused)	President-elect	South Central
Tom Hoesly	President	Southwest
Clyde Mulkins (excused)	President-elect	Southwest
Leonard Herzstein (for Romey Ware)	President	Umpqua
Ron Quimby (excused)	President-elect	Umpqua
John Newberg	President	Willamette
Bill Lulay	President-elect	Willamette
Robert English	President	Blue Mountain
Leland Myers	President-elect	Blue Mountain

Committee Chairs Present:

Gary Anderson	OSBEELS Liaison	Pioneer
Lloyd Tolbert	NSPS	Midwest
Greg Crites (for Strat Plan session)	WFPS	Willamette
Herb Farber	Strategic Planning	Rogue River

Guests Present:

- Tammy Roberts (for Strategic Planning Session)

(Note: Motions are underlined; action items marked with *.)

Approval of Agenda:

The agenda was amended to add “Outstanding Associate” to the list of nominations under New Business. There were no other changes. The agenda was approved as amended.

Approval of Minutes:

It was moved and seconded (Goodwin/Newberg) to approve the minutes of the December 9, 2006 minutes. The motion passed. This includes the minutes of the extraordinary meeting.

Secretary’s Report:

Finance:

The PLSO accounts stand as follows:

Checking	\$96,307.07	
Conference	\$18,521.16	
<u>Money Fund</u>	<u>\$111,569.98</u>	(Up \$576.29 from Dec. 9, 2006)
Total Assets	\$226,398.21	

On January 28, 2006, the total stood at \$198,531.83.

The organization’s financial status is currently sound, but I always have concerns about finance; concerns that can only be addressed by the Board of Directors with input from the membership. The dues structure hasn’t changed since 1999. Although we’re presently in good shape, recent benevolent and philanthropic activities would indicate a minor upward adjustment might be in order. It would appear that an increase in membership would be the best solution, but the Board may want to consider a tiny increase; de minimis, not de maximum. We currently rely heavily on revenue from the annual conference to close the gap in operating expenses each year; however there doesn’t appear to be a clear policy on this issue. PLSO may want to develop some general financial parameters related to conference revenue.

Membership by class:	2004	2005	2006	2007 (to date)
Corporate	632	609	592	599
Associate	106	107	120	126
Special	25	22	19	19
Student	37	19	31	48
Life	14	19	29	29
<u>Retired</u>	<u>9</u>	<u>10</u>	<u>15</u>	<u>16</u>
Totals	823	786	806	837

The renewal process is nearing completion and to date, 595 individuals have paid through 2007 leaving 242 paid through December 31, 2006. Still only about 10% are using a credit card to renew membership.

Members are reminded that, according to the Bylaws, Article X, Sections 1 and 2, dues shall be remitted on or before January 1 of each calendar year. After March 15, delinquent members are dropped from the roster.

Communications:

OSBEELS will be hosting the NCEES Western Zone meeting this year and PLSO should exhibit a strong presence at that meeting. The event is scheduled for April 13 and 14 at Salishan. I will work with the OSBEELS staff to find a spot for PLSO to wave our banner.

The 2008 conference facility is booked, but we should be thinking about the one that will follow. In 2009, PLSO will be celebrating its 50th year. According to current practice, that 2009 conference should take place somewhere west of the divide. It's not too early to designate a host chapter and start the planning process.

Report from the Chair:

Chair Linscheid had no report, but did thank Farber for putting together the Strategic Planning sessions that are taking place this afternoon and tomorrow. Past Chair Gaylord handed off mail addressed to the PLSO State Chair that he had recently received.

OLD BUSINESS

Address Dues Rates for Sustaining Member Category:

Graham reported that firms who wish to advertise in "The Oregon Surveyor" magazine are recognized as "sustaining members". However, Graham has not been able to find any dues rate for this category other than the cost of the ad. Landau has personal experience with the situation and will pursue the matter with LLM.

Discuss Implementation of Student Membership Process:

The framework for this new policy was adopted by the Board at the meeting on December 9. Kent is working on the details so the policy can be fully implemented with the next renewal process which begins in the fall of 2007.

COMMITTEE REPORTS

Awards:

There were no new nominations from the Committee at this time. The list of articles from "The Oregon Surveyor" during 2006 was distributed for consideration for "Article of the Year" award. Officers were instructed to cast written ballots and present them later to Chair-elect Landau to be counted. The award for Surveyor of the Year was discussed. The Pioneer Chapter, during its last meeting voted to submit Pat Gaylord for the honor. The necessary material is already on file with the Executive Secretary.

Budget:

Newstetter had prepared the financial information through December 31, 2006, but will not have all of the final budget numbers until February 2007. Those chapters that submitted budgets are reflected in the proposal. The budgets of those chapters who did not submit new figures received the same budget as 2006. There was a brief discussion concerning chapter budgets and conference revenue wherein seminars at the chapter level were encouraged.

(Budget cont'd)

It was moved and seconded (Newberg/Goodwin) to approve the 2007 budget as proposed. The motion passed. The Board was reminded that the budget may be amended from time to time as necessary. It was suggested that chapters revisit the proposed budget and adjust the numbers to more closely reflect actual activities.

Conference 2007:

Graham distributed an updated Session Synopsis and reported that there were still some openings for speakers. He also reported that booth reservations are slow, but conference registrations are starting to arrive.

Constitution and Bylaws:

No report.

EGAC:

Anderson invited Marker to report on OIT activities. Mason distributed a "Geomatics Department Update" to those present and touched on the highlights. Enrollment is approaching 55 students; BLM donated 3 Topcon total stations for use by newer students; new reflectorless total stations will no longer be subject to the freshmen learning curve. Kent is recruiting in Idaho and Montana as well as participating in recruiting fairs and other state conferences. The program is offering 3 new USPLSS courses with 9 different topic centers. He also noted the Conference on Remote Sensing Education (CORSE) for K-12 teachers that will take place in June at OIT. A copy of the update is made a part of this record.

Anderson reported that the CD of resource information that was produced earlier can be made available again if anyone is interested. He reminded the members that Trig Star Chapter Chairs should contact Kent now. The EGAC is looking to compile a list of speakers in a variety of survey related areas to facilitate the PLSO outreach effort. Contact Anderson if you want to be on that speaker list. Copies of "Building Futures" magazine were circulated around the room to show the ads and articles that have been published. Bernsten International has produced a book entitled "Lasting Impressions" containing pictures and text related to survey monuments around the nation. Oregon is well represented in the book. It was suggested that a number of books be purchased for use and sale at the PLSO Conference in Pendleton. It was moved and seconded (Anderson/Miles) to purchase 75 books. The matter of the proposal from PPI Group regarding their education fund was again presented to the Board. According to Anderson, the points of concern have been addressed and PPI would like a letter from PLSO in support of the concept. Support will also include a PLSO volunteer from PLSO to participate in the activities. It was moved and seconded (Anderson/Myers) to produce the letter for Chair Linscheid's signature. The motion passed.

Legislative:

Chair Linscheid reported on a meeting with the PLSO lobbyist (Legislative Advocates) regarding county involvement in the legislative session. The concept of a Task Force on PLA's is going to Legislative Counsel. On the LUBA decision, more discussions will follow and appeals are certain. Tolbert proposed PLSO participate in support of the appeal process as a "friend of the court" (amicus curiae). Cost of such an endeavor is not known. It was moved and seconded (Putnam/Goodwin) to pursue the matter is the cost is nil. The motion passed with one (Umpqua) opposed.

NSPS:

Tolbert distributed copies of his January NSPS Report. It was reported that Tim Kent has been elected Area 10 Director. The bill to create National Surveyor Week passed the Senate, but ran out of time in the House and will be attempted again in 2007. Tolbert will be tallying the poll on joint membership. He also encouraged consideration of the new NSPS member insurance program for professional liability and property insurance. A copy of the report and the National Surveyors Week Proclamation is made a part of this record.

OSBEELS Liaison to PLSO:

Neathamer was not present, but did send a written report with Miles. The highlights follow:

Exam and Qualifications Committee October Examination results: NCEES 6-hour – 12 out of 13 passed; Oregon 4-hour – 11 out of 33 passed; FLS – 11 out of 17 passed.

Professional Practices Committee Letter regarding use of GPS equipment in construction by unlicensed contractors will be forwarded to Law Enforcement.

2007 Western Zone Meeting. The program is set and speakers are being contacted from the State and from the National Park Service.

Rules and Regulations Committee Rule amendments in Application for Enrollment as EI and LSI, Responsible Control/Branch Office, Obligations of Registrant, and CPD were approved for processing. Temporary rules approved in December are moving to permanent rulemaking process regarding the “renewal or expiration” of the registrants certificate to practice that must appear when you stamp documents. Review of Examinations is also being discussed for amendment.

Law Enforcement The Board approved 12 cases on the consent calendar and signed 4 settlement agreements. There are currently 41 active cases; 5 are being monitored.

Neathamer’s second term on the Board of Examiners will end June 30, 2007. It was also pointed out by Chair Linscheid that Neathamer is expected to serve until his successor is named and qualified according to Oregon Law. PLSO is well served and very pleased having Neathamer on OSBEELS, so if we don’t come up with any recommendations for his replacement, we could keep him on for awhile. Graham pointed out that the Governor can appoint someone without PLSO support and we may not like his selection. PLSO should at least write a letter to the Governor expressing an interest in the process and advise that candidates are being considered. It was moved and seconded (Goodwin/Anderson) to send a letter. The motion passed. The next OSBEELS meeting is March 13 in Salem.

PLSO Liaison to OSBEELS:

Anderson reported that OSBEELS is still short a Public Member. He noted that the Board discussed emeritus members, but took no action. Persons interested in the rule making process should visit the OSBEELS website. Also, if you know of any cases or situations concerning construction surveying by non-licensed individuals, OSBEELS would like to see them.

Publications:

No report.

Scholarship:

No report.

Webmaster:

No report.

WFPS:

No report.

NEW BUSINESS

Life Member Nominations:

There were no nominations for this honor.

Surveyor of the Year:

It was moved and seconded (Putnam/Herzstein) to approve the nomination of Patrick Gaylord for Surveyor of the Year. The motion passed unanimously.

Outstanding Associates:

Goodwin reported that the Midwest Chapter submitted a nomination for Outstanding Associate. It was moved and seconded (Goodwin/Hibbs) to nominate Renee Clough for the award. The motion passed unanimously.

Future Meeting Dates and Locations:

(Secretary's Note: The Board set dates for future meetings during the regular session on Saturday, however, during the Strategic Planning session on Sunday, it was concluded that changes were needed. As a result, the Board selected the 3rd Saturday of odd numbered months, then adopted the following dates and locations for 2007.)

March 17 – Pendleton

May 19 – Salem

July 21 – Bend/Redmond

September 15 – Klamath Falls (OIT)

November 17 – Medford (To include the extraordinary meeting of the Board) *(It was later changed to Roseburg and the UCC Campus.)*

GOOD OF THE ORDER

Leonard Herzstein circulated a publication called “Recommended Minimum Fees for Surveying Services” that had been produced by PLSO in 1967 along with an updated version produced in 1970. The publications were given to the Executive Secretary for the archives. In 1967, a two-man field party went for \$18/hour. In 1970, it jumped to \$22/hour.

Herzstein also invited PLSO to help in the Annual Harold Stockhoff Golf Tournament by purchasing a tee. It was moved and seconded (Anderson/Putnam) to forward the request to the budget committee for final approval. The motion passed.

ADJOURN

The meeting was adjourned at noon. Immediately following lunch, the group participated in work sessions through the remainder of Saturday and through lunch on Sunday related to updating the PLSO Strategic Plan with Tammy Roberts. Participation was solid and progress was notable.