

PLSO BOARD OF DIRECTORS MEETING

May 19, 2007

DRAFT

CALL TO ORDER

The meeting was called to order by Chair Dan Linscheid at 10:00 a.m. in the Jefferson Room of the Red Lion Hotel, Salem, Oregon. Introductions followed.

Officers Present:

Chair Dan Linscheid
Chair-elect Ed Henricks
Past Chair Pat Gaylord
Executive Secretary Ed Graham

Board Members Present:

Chris Yotter-Brown	President	Central
Dan Wobbe (excused)	President-elect	Central
Clell Goodwin	President	Midwest
Jonathan Oakes	President-elect	Midwest
John Putnam	President	Pioneer
Paul Galli	President-elect	Pioneer
Jim Hibbs	President	Rogue River
Bob Neathamer (for Logan Miles)	President-elect	Rogue River
Mason Marker	President	South Central
Jack Butler (excused)	President-elect	South Central
Tom Hoesly (excused)	President	Southwest
Clyde Mulkins	President-elect	Southwest
Romey Ware (excused)	President	Umpqua
Ron Quimby (excused)	President-elect	Umpqua
Lee MacDonald (for John Newberg)	President	Willamette
Ed Graham (for Bill Lulay)	President-elect	Willamette
Robert English (excused)	President	Blue Mountain
Leland Myers	President-elect	Blue Mountain

Committee Chairs Present:

Sue Newstetter	Budget	Blue Mountain
Gary Anderson	OSBEELS Liaison/EGAC/PPI	Pioneer
Lloyd Tolbert	NSPS Governor	Midwest
Bob Neathamer	PLSO Liaison	Rogue River
Tyler Parsons	Webmaster	Willamette

Special Guest:

Bert Mason, Jr.	Past Executive Secretary	Pioneer
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(Note: Motions are underlined; action items marked with *.)

Approval of Agenda:

The agenda was accepted as printed.

Approval of Minutes:

It was moved and seconded (Putnam/Goodwin) to approve the minutes of the March 17, 2007 minutes.
The motion passed.

Secretary’s Report:

Finance:

The PLSO accounts stand as follows:

Checking	\$60,760.17	
Conference	\$70,619.32	
Money Fund	\$113,097.70	(Up \$839.60 from March)
Total Assets	\$244,477.19	

The Board didn’t meet in May of last year, but on June 3, 2006, the total stood at \$250,209.72.

Membership by class:	2004	2005	2006	2007 (to date)
Corporate	632	609	592	559
Associate	106	107	120	123
Special	25	22	19	16
Student	37	19	31	48
Life	14	19	29	27
Retired	9	10	15	13
Totals	823	786	806	786

The 2007 Membership Directory is in the mail.

Communications:

PLSO received a thank you letter from Nancy Stockhoff for sponsoring a Tee at the annual Harold Stockhoff Golf Tournament.

Report from the Chair:

No Report

OLD BUSINESS

Executive Secretary / Organization Structure Update:

Putnam reported that the Committee met just prior to this Board meeting and proposed the following: A new Conference Committee will be created as a standing committee of PLSO. Details of the committee structure will be decided later. The Executive Secretary will remain a part of the Conference Committee to manage the finances. Instead of attempting to restructure the organization at this time, it was decided to seek a new Executive Secretary to replace the incumbent and work on structure at a later date. The Committee will compile a position description based primarily on the current Bylaws, draft a new contract by June 5 and begin recruitment by June 20. The announcement will close by July 20 so the Committee can submit potential candidates to the Board at the next regular meeting set for July 21. The objective is to finalize the selection and implement the contract at the September 22nd meeting in Klamath Falls. The new Executive Secretary could start the introduction process as early as October 1. Budget was discussed (after lunch) and a figure of \$36,000 per year was arrived upon as the contract rate. There was also a discussion concerning how the final selection would be made. It was clear that the Board of Directors will make the final decision following recommendations from the Committee.

COMMITTEE REPORTS

Awards:

No report.

Conference 2007:

Graham submitted the following summary:

INCOME

Workshop Fees (72@ \$135 ea.)	\$9,720.00
Associate Fees (54@\$175 ea.)	\$9,450.00
Corporate Fees (232 @ \$250 ea.)	\$80,750.00
Non-member Fees, Late Fees, Meals, Misc.	\$10,276.16
Renewal Fees	\$5,564.00
Exhibitor Fees (22@ \$350)	\$7,700.00
Sales (pins, door hangers, etc.)	\$7,770.10
Scholarship Donations	\$7,781.00
Total Income	\$139,011.26

EXPENDITURES

Printing	\$1,431.07
Postage	\$175.35
Speaker Fees/Expenses	\$14,995.00
Supplies	\$155.96
Facility Rent	\$1650.00
Catering Services	\$37,216.64
Refunds	\$4,055.00
Other Expenses (<i>see inset sub-total</i>)	\$18,142.39

Transportation & Travel	\$464.86
Gifts (500 @\$5.29 ea.)	\$2,645.00
Books (90 @	\$2,329.60
Awards	\$708.94
Bank Charges (credit card machine)	\$3,058.47
Guest Program	\$ 268.36
Red Lion Expenses (speakers, guests, etc.)	\$6,916.31
Copying (on site)	\$465.85
Entertainment	\$750.00
Golf Event	\$535.00
Sub-total	\$18,142.39

Total Expenditures **\$77,821.41**

Revenue to PLSO **\$61,189.85**

After adjustments for seed money from 2006, reserves for the 2008 conference, and transfer of scholarship funds, the available balance to the PLSO General Checking Account is \$47,680.85.

OIT Update: Marker reported that OIT received official approval to add GIS to the degree options offered at the institution. It is now possible to get a dual degree in Geomatics and GIS by attending OIT for one additional year. There is no Geomatics or Surveying program available in the State of Washington and they are looking for options. The idea of allowing Washington students to attend OIT at Oregon tuition rates was entertained recently and support for this concept is needed. It's been suggested that a letter be written to the appropriate higher education office in support of such a proposal. The letter should come from LSAW and PLSO jointly. It was moved and seconded (Putnam/MacDonald) to pursue the tuition waiver for the Geomatics program at OIT. The motion passed. *Marker will pursue this option, compile details, and draft a letter for the July Board meeting.

There was a discussion related to the situation at Umpqua Community College. It was reported that the UCC crisis has been averted for the time being, but each chapter should contact their local community college to maintain a dialogue regarding program status. The community colleges are a major source of students for the four-year degree programs.

Legislative:

Chair Linscheid reported that HB 2712 – Property Line Adjustments, is running out of time and is not likely to survive this session. It has not yet moved out of committee. Additional information will be posted if anything significant occurs.

Strategic Planning:

No report.

NSPS:

Tolbert, in a written report, indicated NSPS is suggesting each state society get involved in geocaching. Tom Hamilton has volunteered to head up an interim committee to get the process established in Oregon and has requested funding. It was moved and seconded (MacDonald/Graham) to approve \$500 pending a written budget from Hamilton. The motion passed with one (Mulkins) opposed.

Tolbert is looking for volunteers to proctor CST examinations. Contact him if you're interested.

A fall workshop is being discussed with the Midwest chapter and the EGAC. The workshop is to center around developing the "next generation" of surveyors and selling our profession to the public. The proceeds would go to acquire customized California education packets for use in local high schools.

It was announced that Lobby Day 2007 is set for September 27, 2007. If you would like to attend, get in touch with Tolbert.

The Board adjourned for lunch at this point.

Budget: (out of agenda order)

Newstetter distributed a copy of the P&L report for January 1 through May 17, 2007. She also distributed a 2007 Budget Accounting through April 30, 2007. Newstetter extended a special thank you to the Umpqua and Southwest Chapters for faithfully faxing their check registers. Graham, et al, have yet to comply.

OGUG:

No report.

OSBEELS Liaison to PLSO:

Neathamer delivered what he indicated was his final report. The examinations on April 20 and 21 at the Lane County Fair Grounds went well. The Western Zone meeting at Salishan was also a success. There was a motion at the WZ meeting to remove engineering surveying from the NCEES Model law, but the motion failed. Now for the real bad news; Neathamer reported that only 3 out of 34 candidates passed the Oregon Specific PLS examination. OSBEELS continues to work with the Department of Water Resources in an effort to place the entire CWRE program with that agency.

The 2007-2009 Budget has been adopted and 13 rules are up for amendment. Law Enforcement continues to work through the steady flow of compliance matters. The investigator, Brian Halfman, has taken a new job with the Construction Contractor Board. Kathy Dahlin is retiring and the Board has a new Assistant Attorney General, Joanna Tucker Davis. There is still one vacancy. Ed Butts and Mari Kramer have been reappointed. Greg Crites has submitted an interest form for the position vacated by Neathamer. No word on that position from the Governor’s Office yet.

References are still a concern and more checking may be in order on future applications.

After delivering his report, PLSO Board Chair Linscheid thanked Neathamer with a round of applause for his dedication and sincere efforts on behalf of the land surveying profession. (Since Bob was the only one who was not seated at the time , would this be a “standing ovation”?)

PLSO Liaison to OSBEELS:

Ron Singh, according to Anderson, attended the OSBEELS meeting with a presentation related to Digital Signatures. It’s a work in progress and is supported by OSBEELS.

PLSO Liaison to OACES:

Gaylord distributed a written report via e-mail prior to the meeting. A copy of the report is made a part of these minutes and is available upon request.

Publications:

No report.
Chapter secretaries are again reminded to send chapter meeting minutes to LLM for publication in The Oregon Surveyor. Some chapters have not been sending minutes at all.

Scholarship:

No report.
Newstetter is interested in marketing the DLC Case Book written by Al White. She has some ideas on how to reach more buyers and generate more revenue for the scholarship fund. Newstetter requested permission from the Board to offer the books at a discounted rate when sold in bulk (five at a time). There were no objections and Newstetter was encouraged to proceed.

Strategic Planning:

No report. It appears that we are still waiting for follow-up information from Tammy Roberts. Chair Linscheid will contact Crites who is pursuing the information.

Webmaster:

Parsons reported that there are now 705 subscribers on Surveyor-L. Parsons also requested members check their e-mail address in the directory. He found a number of errors in the list received from the Executive Secretary and corrected as many as he could. More photos are needed for the website revamp project. Contact Tyler Parsons if you have photos. Chapters are requested to send updated minutes and meeting dates for posting on the website. Parsons reported that the 2008 Convention List is now activated. If you are not on the list, but should be, contact him with your contact information.

WFPS:

No report.

NEW BUSINESS

Museum of Surveying:

The museum is moving and is looking for funding to complete the project. Tolbert will look into the matter and report at a later meeting. In the interim, anyone interested in participating as an individual may do so. The Executive Secretary has the contact information.

Geocaching Proposal:

(Covered under the NSPS Report.)

Future Meeting Dates and Locations:

July 21 – Bend/Redmond (Eagle Crest Resort)

September 22 – Klamath Falls (OIT Campus)

November 17 – Roseburg (UCC Campus)

(Secretary’s Note: The November date will also include the extraordinary meeting where next years officers vote on a Chair-elect for 2008. It’s not too soome to start recruiting candidates and thinking about elections now. The extraordinary meeting is about a month earlier this year.)

GOOD OF THE ORDER

Parsons announced that he was one of the first CFS (Certified Federal Surveyor) candidates to pass the examination. He briefly discussed the nature of the test and encouraged anyone who works in public land surveying sign up for the course. Contact Parsons for details.

Graham stated the 2007 Membership Directory was in the mail. When you receive yours, please check your listing and forward all corrections to the Executive Secretary. If you don’t get one, it’s probably because your address is wrong or you’re not a current member.

Hibbs asked if anyone else was having difficulties with the utilities requiring final monuments before providing services to lots in a subdivision. In the past, temporary lot corners were used until after the utilities were installed to avoid pin damage or loss. It appears this is a widespread practice with no easy solution other than replacing the monuments later.

ADJOURN

The meeting adjourned at 14:07.